Improving Reading Comprehension
OFFICE 365

Use Reading view to clear distracting content from web pages, so you can stay focused on what you want to read. And with Learning Tools in Microsoft Edge you can have documents read aloud to you. Learning Tools are built into the Microsoft Edge browser, adding more options for readers in your class to interact with texts. Use Learning Tools in Microsoft Edge to hear any webpage, PDF, or ePUB read out loud while following along with the words on screen. Readers can also boost text readability by adjusting font and text spacing in ePUB books.

Reading view in Microsoft Edge simplifies the layout of text and images, reducing distractions and allowing students to choose how they want to read online publications.

Select Reading view in the address bar to tap into the following features:

**Read aloud** - Hear text read out loud. Just right-click (or press and hold) anywhere on the page and select Read aloud. Read aloud will begin automatically reading at the word you selected. A ribbon toolbar will appear at the top of the page after you launch Read aloud. The toolbar includes the **Play** button, buttons to skip to the next or previous paragraph, and a button to adjust your **Voice settings**. Voice settings allow you to select from different Microsoft voices as well as change the speed of the reader. Read aloud highlights each word on the webpage as it’s being read. To stop listening, select the **Pause** button or the **X** to close Read aloud.

**Change page theme, text size, and text spacing** - Reduce visual distraction by choosing your preferred background color, or **Page theme**: white, sepia, or black with white text. You can also increase your text size and expand the spacing between letters and words.

**Pick your font (in ePubs only)** - Choose from a variety of font styles and read ePubs how they look best to you. Note: alternate font options are not available for webpages and PDFs.

**Grammar tools** - Grammar tools can assist in reading comprehension by breaking words into syllables and highlighting nouns, verbs, and adjectives.
Install Learning Tools Add-in for OneNote 2016 & 2013

NOTE: YOU DO NOT NEED TO INSTALL ANYTHING IF USING ONE NOTE ONLINE ONE NOTE FOR WINDOWS 10 OR ONE NOTE FOR MAC

1. Close OneNote by selecting the × in the top bar of the app.
3. Select Run or open LearningTools.Setup.exe and follow the directions on your screen.
4. If you'd like to add more languages for Immersive Reader features like Syllables and Parts of Speech, select Add Languages. If you skip this step, the Learning Tools Add-in will install all default languages and any available auto-detected languages.
5. Select Restart when Learning Tools finishes installing.

MacBook Assistive Technology
TEXT TO SPEECH
Highlight any text, and Alex will read it aloud. Choose from other male or female voices. Adjust the speaking rate. Choose from over 70 voices spanning 42 languages.

MacBook AT
DICTIONARY
Quick access to definitions and synonyms that help with grammar, spelling, and pronunciation.

Two Ways:
1. Two-Finger Click on a word and select “Look Up Word.”
2. Three-Finger Tap on a word.
MacBook Assistive Technology

SPEECH TO TEXT

The Dictation feature converts your spoken word into text,
Set up Dictation
Choose Apple > System Preferences, click Keyboard, then click Dictation.
Turn on Dictation and choose from these Dictation options:
  • Choose whether to use Enhanced Dictation, which lets you use dictation when you’re not connected to the Internet.
  • Choose your language and dialect. Some languages, such as English, have multiple dialects.
  • Choose the keyboard shortcut you will use to start dictating.

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Assistive Technology

Any item, piece of equipment or product system, whether acquired commercially off the shelf, modified, or customized, that is used to increase, maintain, or improve the functional capabilities of children with disabilities.

The term does not include a medical device that is surgically implanted, or the replacement of such device.

MacBook AT

WORD COMPLETION

Help with vocabulary and word-building skills.

Available in apps such as TextEdit and Pages.
Type a few letters, press the Escape key or Option-Escape or Function-Option-Escape and OS X suggests words. Select the word you want, and OS X completes it for you.